

WESTAMPTON TOWNSHIP BOARD OF EDUCATION

REGULAR MEETING

December 9, 2019

7 PM

AGENDA

1. Call to Order by the Board of Education President: Justin Wright

This meeting has been properly advertised in compliance with the requirements of the Sunshine Law.

2. Moment of Silence/Pledge of Allegiance: Justin Wright

3. Roll Call: Karen Greer, Board Secretary

4. Welcome Visitors: Justin Wright

5. Approval of Minutes: * Regular Meeting: November 11, 2019

6. Presentations: None at this time.

7. Executive Session:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time. No action will be taken.

8. District Department Reports:

Westampton Middle School Report:	Yashanta Holloway-Taluy, Principal
H.I.B. Report:	Anthony Browning, Vice-Principal
WIS School Report:	Rachel Feldman, Principal
Holly Hills School Report:	Jennifer Murray, Principal/Curriculum Supervisor
Special Services Report:	Jean Zitter, Supervisor of Special Services
Superintendent's Report:	Anthony Petruzzelli, Superintendent
Facilities Report:	Karen Greer, Board Secretary

9. Public Comment on Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate school district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or Superintendent. The total time allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

10. Correspondence: None at this time

11. Board of Education Committee Reports:

11. A. Budget/Personnel Committee:

Members: Justin Wright, Ryan Fagan, and Jennifer Dinardo

11. A. 1. Payment of Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the bills as presented.

11. A. 2. Payment of Cafeteria Account Bills: *

MOTION:

The Budget and Finance Committee calls for a motion to approve payment of the cafeteria bills as presented.

11. A. 3. Approval of Substitute Teachers/Support Staff/Custodians: *

MOTION:

The Superintendent calls for a motion to approve Substitute Teachers/Support Staff/Custodians, for the 2019-2020 School Year.

11. A. 4. Approval of After School Tutoring Staff Members:

MOTION:

The Superintendent calls for a motion to approve Tiffany Coston and Shaun Brewer as substitute instructors for the After School Tutoring Program.

11. A. 5. Approval of Salary Adjustment:

MOTION:

The Superintendent calls for a motion to approve a salary adjustment for HHS aide, Valerie Pratt, for the 2019-2020 school year. Her new salary will be step 4, \$24,098 (prorated).

11. A. 6. Approval of Resignation of WMS Guidance Counselor: *

MOTION:

The Superintendent calls for a motion to approve, with regret, the letter of resignation of WMS Guidance Counselor, Matthew Doyle, effective January 6, 2020.

11. A. 7. Approval of WIS Yearbook Fundraiser:

MOTION:

The Superintendent calls for a motion to approve a WIS Yearbook Fundraiser for the 2019-2020 school year. They will be selling items from Yankee Candle and its parent company.

11. A. 8. Approval of Homebound Instruction:

MOTION:

The Superintendent calls for a motion to approve, Erin Dennison and LisaAnne Priest, to do homebound instruction for student # 8894286455 beginning the week of November 11, 2019 through January 11, 2020 at a rate of \$40.61/hour. It is required that the student be provided 10 hours a week for each week the student is placed on homebound instruction.

11. A. 9. Approval of Homebound Instruction:

MOTION:

The Superintendent calls for a motion to approve, Katie Halloran, to do homebound instruction for student #5761070489 beginning the week of October 7, 2019 through November 27, 2020 at a rate of \$40.61/hour. It is required that the student be provided 10 hours a week for each week the student is placed on homebound instruction.

11. A. 10. Approval of Homebound Instruction:**MOTION:**

The Superintendent calls for a motion to approve, Katie Halloran, to do homebound instruction for student # 8959942030 beginning the week of October 21, 2019 through November 27, 2020 at a rate of \$40.61/hour. It is required that the student be provided 10 hours a week for each week the student is placed on homebound instruction.

11. A. 11. Approval of Nighttime Custodian: ***MOTION:**

The Superintendent calls for a motion to approve Jennefer Creese as a nighttime custodian at a salary of \$36,444, Step I no black seal. Ms. Creese's expected start date is December 10, 2019.

11. A. 12. Approval of an Occupational Therapy Intern:**MOTION:**

The Superintendent calls for a motion to approve, Occupational Therapy Intern Alyssa Abrams from LeMoyné College, to complete her fieldwork education program under the supervision of Christina Stewart, Occupational Therapist. This will begin January 6, 2020 and continue through April 3, 2020.

11. A. 13. Approval of ESL Workshop:**MOTION:**

The Superintendent calls for a motion to approve Angela Taylor, ESL Teacher to attend a workshop on February 27, 2020. The workshop is – Helping English Learners Exit Your ELL Program: Impact Strategies to Accelerate Student Success. This workshop is to be paid for by Title III funds.

11. B. Curriculum/Community Committee:

Members: Rayna Denneler, Christopher Hamilton, and Vanessa Nichols

11. B. 1. Approval of Participation in SEMI for 2019-2020:**MOTION:**

The Superintendent calls for a motion that authorizes the participation in the Special Education Medicaid Initiative (SEMI) for 2019-2020. The SEMI program is under the auspices of the New Jersey Department of the Treasury through its collaboration with the New Jersey Department of Education and New Jersey Division of Medicaid Assistance and Health Services.

11. C. Legislative/Policy Committee:

Members: Alan Hynes, Suzanne Applegate, and Malcolm Whitley

11. C. 1. Adoption of Bylaws, Policy and Regulations: None at this time.

12. A. Information Items: None at this time.

12. B. Enrollment Report: * November 2019

12. C. Fire/Security/Bus Drills:

School	Drill	Date	Zone/Time
Holly Hills Elementary	Fire Drill	11/15/2019	Zone 3/4 /89 sec.
Holly Hills Elementary	Shelter in Place	11/26/2019	Na/ 91 sec.
WMS/WIS	Fire Drill	11/15/2019	Zone 2 / 86 sec.
WMS/WIS	Emergency Evacuation	11/21/2019	Na/ 1 min. 41 sec.

12. D. Suspensions: * November 2019

12. E. Reports: None at this time

12. E. 1. Monthly Attendance Report: * November 2019

12. F. Miscellaneous Action Items:

12. F. 1. Approval of the 2019-2020 Nursing Services Plan: *

MOTION:

The Superintendent calls for a motion to approve the 2019-2020 Nursing Services Plan. Effective from September 1, 2019 through June 30, 2020. The 2019-2020 Nursing Services Plan has been updated to include a summary of the specific medical needs of individual students and the nursing services required to address those needs and a description of how nursing services will be provided in emergency situations.

12. F. 2. Approval of Facilities Use Calendar WMS and HHS: *

MOTION:

The Superintendent calls for a motion to approve the Facilities Use Calendars at the Holly Hills and Westampton Middle Schools.

13. Reports of the School Business Administrator and Board Secretary:

13. A. Information Items: None at this time.

13. B. Cafeteria Report: * October 2019

13. C. 1. Building Inspection Reports: *

Building	Date	Signatures
Holly Hills Elementary School	11/25/2019	Jennifer Murray/Jason Saltos
Westampton Middle School	11/15/2019	Yashanta Holloway-Taluy/Jason Saltos

13. D. Action Items:

13. D. 1. Resolution #20-19: Monthly Reports of Board Secretary and Cash Reconciliation: *

Included in the packet are the Secretary’s and Treasurer’s Reports which are in agreement as of November 2019.

RESOLUTION #20-19: Accepting Reports of Secretary/Treasurer:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT pursuant to N.J.A.C. 6:20-2.12(e) that to the best of knowledge of the members of the Board of Education that no major account or fund has been over-expended in violation of N.J.A.C. 6:20-2.12(b) and that it appears that sufficient funds are available, subject to funding by the State and Federal Governments, to meet the District’s financial obligations for the remainder of the fiscal year as of November 2019.

13. D. 2. Mileage Reimbursement: *

MOTION:

The School Business Administrator and Board Secretary call for a motion to approve mileage reimbursement consistent with employment contracts and Board Policy for the months of December 2019/January 2020.

13. D. 3. Approval of Transfer Resolution Number #21-19 *

The Superintendent calls for a motion to Approve Transfers as attached.

14. Unfinished Business: None at this time.

15. New Business:

16. Public Comment on Non-Agenda Items Only:

It is anticipated that before addressing the Board, individuals have given the appropriate School district staff an opportunity to address all issues and questions. (Questions and/or comments should be directed to the Board President and/or the Superintendent. The total allotted for public comment is 15 minutes. Each speaker is limited to 3 minutes of comment time. In an effort to ensure that each speaker is given the full 3 minutes of comment time, please complete your statement and/or ask all questions then indicate that you are done.)

17. Board President’s Report: Justin Wright

18. Executive Session Resolution:

RESOLUTION:

THEREFORE, BE IT RESOLVED BY THE WESTAMPTON TOWNSHIP BOARD OF EDUCATION THAT this Board of Education, enter into executive session for discussion of personnel, student issues, as well as other matters which require attorney/client privilege. The outcome of such discussions will be made public at the appropriate time.

19. Open Session:

MOTION:

The Board of Education President calls for a motion that this Board of Education, Westampton Township Public Schools return to open session.

20. Adjournment:

MOTION:

There being no other business to come before the Board, The Board of Education President calls for a motion to adjourn the meeting.

**TOWNSHIP OF WESTAMPTON
BOARD OF EDUCATION
RESOLUTION AUTHORIZING EXECUTIVE SESSION**

WHEREAS, N.J.S.A. 10:4-12 allows for a Public Body to go into closed session during a Public Meeting, and

WHEREAS, the Board of Education of the Westampton School District has deemed it necessary to go into closed session to discuss certain matters which are exempted from the Public; and

WHEREAS, the regular meeting of this Governing Body will reconvene;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Westampton Township School District will go into closed session for the following reason(s) as outlined in N.J.S.A. 10:4-12:

(Check applicable reason)

_____Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public;

_____Any matter in which the release of information would impair a right to receive funds from the federal government;

_____Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy;

_____Any collective bargaining agreement, or the terms and conditions of which are proposed for inclusion in any collective bargaining agreement, including the negotiation of terms and conditions with employees or representatives of employees of the public body (Specify contract: _____);

_____Any matter involving the purpose, lease or acquisition of real property with public funds, the setting of bank rates or investment of public funds where it could adversely affect the public interest if discussion of such matters were disclosed;

_____Any tactics and techniques utilized in protecting the safety and property of the public provided that their disclosure could impair such protection;

_____Any investigations of violations or possible violations of the law;

_____Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Under certain circumstances, if public disclosure of the matter would have a potentially negative impact on the Board's position in the litigation or negotiation, this information may be withheld until such time that the matter is concluded or the circumstances no longer present a potential impact);

_____Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective employee or employee employed or appointed by the Board, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public meeting;

_____Any deliberation of a public body occurring after a public hearing that may result in the imposition of a specific civil penalty upon the responding party or the suspension or loss of a license or permit belonging to the responding party as a result of an act of omission for which the responding party bears responsibility;

BE IT FURTHER RESOLVED that the Westampton Township Board of Education hereby declares that its discussion of the aforementioned subject(s) may be made public at a time when the Board of Education Attorney advises the Westampton Township Board of Education that the disclosure of the discussion will not detrimentally affect any right, interest or duty of the Township or any other entity with respect to said discussion.

BE IT FURTHER RESOLVED that the Westampton Township Board of Education, for the aforementioned reasons, hereby declares that the public is excluded from the portion of the meeting during which the above discussion shall take place and hereby directs the Board Secretary to take the appropriate action to effectuate the terms of this resolution.

I, Karen Greer, Board Secretary, do hereby certify the above to be a true and correct copy of a resolution adopted by the Westampton Township Board of Education at their meeting held on December 9, 2019 at the Westampton Middle School, 700 Rancocas Road, Westampton, New Jersey.

Karen Greer, Board Secretary